



EXPENDITURE AUTHORIZATION FORM - PHD STUDENTS OF THE DEPT. OF COMPUTER SCIENCE

version 11/2024

The undersigned (name and surname) _____, PhD student of the PhD program in _____, **REQUESTS** authorization for the following expenses.

The expenses regard (select one or more options):

- 1) PURCHASE BY THE ADMIN OF EQUIPMENT AND OTHER MATERIAL: (description and amount of expense)

- 2) DIRECT PURCHASE AND REFUND IN CASH (Max € 99,99): (description and amount of expense)

- 3) PURCHASE OF BOOKS BY THE ADMIN FOR RESEARCH & TRAINING: (description and amount of expense)

- 4) REGISTRATION FEES FOR A CONFERENCE TO BE PAID BY THE ADMIN (fill also the form specific to the type of payment (bank transfer or credit card)):
 - Conference name and fees _____
- 5) TRIP (“MISSIONE”) (including trips for conference participation and for periods abroad):
 - Description: _____
 - Start-end dates: _____
 - Estimated amount of expenses: _____
 - Will you ask for the 50% scholarship increase for periods abroad? (yes/no): _____
 - Will you receive support from the hosting institution? (if yes, describe type of support and amount of support): _____

The expenses will be charged on the following project(s):

- 10% (PhD program in **Computer Science**, must include the signatures of the **supervisor** and of the **coordinator**)
- 20% (PhD program in **AI for Society**, must include the signatures of the **supervisor** and of the **coordinator**)
- funzionamento - una tantum (PhD in **AI for Society**, must include the signatures of the **supervisor** and of the **coordinator**)
- other funds (**both PhD programs**, must include the signatures of the **supervisor**, of the **coordinator**, and of the **fund PI**)
(fund name: _____)

(PhD Student signature)

HAVING VERIFIED that the expenses comply with the conditions set out in the current regulations, we authorize:

(Supervisor signature)

(PhD Program Coordinator signature)

(Fund Principal Investigator signature)

IL DIRETTORE
(Prof. Paolo Maria Mancarella)

Visto responsabile amm.vo _____ data: _____